

Meare Primary School

Minutes of Friends of Meare MEETING

17.11.2022

PRESENT: Nicola James, Laura Richards, Sophie Smith, Abi Attree (SBM) and Bea Taylor (Senior Teacher)
 Monica Alarcon Gallardo and Toni Gibbings, Tiff Spurrell
 Apologies: Sandra Leggett (HT)

	Item	Action
1	<p>Christmas Fayre 9th December 2022 3.15 to 5pm Non-uniform day -</p> <ul style="list-style-type: none"> • Bring a chocolate raffle prize - November 30th • Rainbow raffle to make 4 hampers - November 23rd (Pyxis - Green, Pegasus - Red/Pink, Draconis -Yellow/Gold and Centaurus -Blue/Purple) <p>-Father Christmas's grotto will be located in the cabin.</p> <p>-Friends of Meare will come on the Thursday to help to decorate it.</p> <p>-BT to send a dojo message out to ask for parent helpers for the Christmas Fair.</p> <p>-Christmas decorations are in the loft - we need to work out a safe way to get them down??? These include the Christmas trees for the classrooms and decorations for Father Christmas grotto.</p> <p>-Apparently a real tree is usually donated to the school to go up in the hall - but Mr Dyga used to transport it??</p>	<p>BT - dojo message to whole school re more parents helpers for the fair.</p> <p>Nicola/Laura/Sophie/Monica/Toni/Tiff to help</p> <p>Do we need a 'working at heights' certification?</p> <p>Abi - can we think of a solution?</p>
2	<p>Mrs Leggett to source selection boxes as Father Christmas presents ASAP while they are a competitive price.</p> <p>Toni and Tiff volunteered to wrap all the selection boxes - thank you!</p>	<p>SL</p> <p>Toni G and Tiff S</p>
3	<p>Tombola tickets - Nicola and Sophie will come to put the tickets on the items.</p>	<p>Nicola and Sophie</p>
4	<p>Raffle - School to apply for license - Abi has done this and all is in order.</p> <p>Raffle tickets to go out to ALL children in book bags.</p>	<p>Abi Attree to apply for license- all completed</p>
5	<p>Refreshments - there was a lot of discussion around refreshments and trying to ensure we make the most money that we can for the schools. So selling tea/coffee/mulled wine and mince pies/cakes.</p>	<p>BT to send dojo message re parent helpers</p>

	<p>Discussion around the caterer and what that entails as Friends of Meare felt we would make more money by doing catering ourselves. But this depends on getting more parents to help.</p>	<p>Tiff Spurrell will try to source an urn (we only have one at school)</p> <p>Abi Atree to ascertain what the caterer will actually be doing.</p>
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Date of Next Meeting - Monday 28th November at 2.15pm