

# Meare Primary School

## Minutes of Friends of Meare MEETING

28.11.2022

PRESENT: Laura Richards, Sandra Leggett (HT), Toni Gibbings and Tiff Spurrell

Apologies: Nicola James, Sophie Smith, Monica Alarcon Gallardo, Kim van Heerden, Abi Attree (SBM)

	Item	Action
1	<p>Actions from previous minutes</p> <p>BT had sent out dojo message/e mail from office. One response from Rachel Hann saying she can help.</p> <p>Christmas tree - Sam Coleman is donating tree</p> <p>Caretaker from Avalon School who has working at heights training is kindly going to go up into the loft for us to get Christmas Decorations down.</p> <p>Abi Attree has been buying the selection boxes for us from Morrisons</p> <p>Raffle tickets are selling well. There are lots of raffle prizes. Sandra and Glenda to order the raffle prizes</p> <p>School council has been asked to create a list of year 6s who are able to help at the Fair</p> <p>Chocolate tombola - Laura to organise with Nicola and Sophie</p> <p>No alcoholic mulled wine to be sold</p> <p>Sausages, burgers to be sold from Draconis class - Tiff and Toni to organise</p> <p>If purchases are made bring in receipt so that you can be reimbursed</p> <p>Rainbow hampers - Toni and Tiff to make up</p> <p>Sandra fed back re the caterer. Abi Attree to ask for a donation as well as table cost. (Cakes can not be sold)</p> <p>Log cabin/Santa - this has gone live. Parents to book on- line</p> <p>Sophie, Nicole to decorate log cabin.</p> <p>Santa and his elf - we need another elf as Charlotte will be doing the school crossing patrol. Sandra to ask for a volunteer</p>	<p>Toni and Tiff have offered to wrap up the selection boxes. Abi Attree to contact them to collect from school</p> <p>Sandra and Glenda to order the raffle prizes</p> <p>Sandra to get Year 6 list</p> <p>Office to send out another email asking for help at the Fair</p> <p>Office to send out reminder about the chocolate tombola non uniform day</p> <p>Tiff and Toni to make up rainbow hampers</p> <p>Laura, Nicola, Sophie - chocolate tombola (need raffle tickets)</p> <p>Sandra to feedback to staff via minutes and ask for offers of help</p> <p>Sophie and Nicola to decorate log cabin</p> <p>Sandra to ask for a volunteer to be a spare</p>

		elf.
2	Friends of Meare constitution. It was agreed to discuss this after the Christmas Fair. Sandra to check if its needed.	Sandra to check