

## Pupil Acceptable Use of Technology Policy

Technology is a great tool to support learning, find information and to communicate and share with others.

The School encourages its appropriate, effective and safe use. All users of technology in the school must agree to certain rules and will only use the equipment and software as instructed.

### My Responsibilities

I understand that the school will monitor my use of computers and other technology.

I understand that I have rights and responsibilities in using technology and will follow the class agreed rules when using technology including the internet.

I understand that the school may investigate incidents that cause upset or harm taking place outside school.

I recognise if I misuse technology, it has an effect on others and consequences for me.

I will report any suspected misuse or problems to a trusted adult in the school.

I will think about the ways I use technology so that it will not affect my physical or mental health.

### Online bullying

I understand that the school will not accept bullying in any form.

I will be careful to check that anything I write or say in documents, messages or online is not offensive or could cause hurt or embarrassment.

I understand that I should report any incidents of bullying.

### Use of internet

I will not try to access sites that are blocked or that are unsuitable for use in school.

I will carefully check information I use for my learning.

I will report any worrying or damaging materials I come across.

### Personal mobile devices

I will only use personal mobile devices when I have permission from my teachers.

Name \_\_\_\_\_

Signed \_\_\_\_\_

Class \_\_\_\_\_ Date \_\_\_\_\_